



GOVERNMENT OF WEST BENGAL

Office of the Principal



SHAHID MATANGINI HAZRA GOVERNMENT GENERAL DEGREE COLLEGE FOR WOMEN
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Date: 29.7.24

Notice No. SMHGC/109/2024

Work load distribution of the members of University Examination subcommittee for the Vidyasagar University B.A./ B.Sc./ B.Com. (H& G) semester 6th Examination for the year 2024 (Under CBCS pattern)

Sl. No.	Name of members	Assigned duty
1	Mitali Dewan	Date wise and subject wise Number of Examination candidate sorting, Room Allocation, Supervision of roll number sticking, all notice preparation, Control room duty
2	Lovely Burman	Question paper receiving and shorting, Control room duty
3	Aparupa Banerjee	Attendance sheet preparation and printing, control room duty
4	Sachinath Bera	Seat planning preparation, supervision of roll number Sticking, Control room duty
5	Dababrata Bera	Control room duty, preparation of answer scripts data sheet
6	Ina Dhar Roy Dasgupta	supervision of roll number Sticking, Control room duty
7	Parna Roy	Preparation, printing and sticking of attendance sheet for invigilation, control room duty
8	Basudev Mandal	Date wise and subject wise Number of Examination candidate sorting, Room Allocation, supervision of roll number Sticking, Control room duty
9	Enakshi Das	Seat plan Printing, Control room duty
10	Atasi Mahapatra	Duty roster Preparation, Control room duty

Burman
29/07/2024
Countersign
Principal

Shahid Matangini Hazra Government
General Degree College for Women
Chaksrikrishnapur, Kulberia, Nimtouri
Tamluk, Purba Medinipur



Mitali Dewan
Convener

University Examination Sub-committee